Riverside School Board

REQUEST FOR A PROGRESSIVE RETIREMENT

In conformity with the provisions of the collective agreement, I,

Name: _____

School or Department: _____ Position:_____

request a progressive retirement according to the following:

The plan starts on _____, 20____ and expires on _____,20____
(from 1 to 7 years)

Time worked

For the school year (1) _____: _____%
For the school year (2) _____: _____%
For the school year (3) _____: _____%
For the school year (4) _____: _____%
For the school year (5) _____: _____%
For the school year (6) _____: _____%
For the school year (7) _____: _____%

_____ _____
Signature of employee Date

FOR THE USE OF THE HUMAN RESOURCES DEPARTMENT

The progressive retirement request as described above is accepted ☐
refused ☐

Period: From: _____ to: _____

% of leave: _____

Details: _____

Note: Please advise of any change in percentage for the following year.

_____ _____
Shauna Callender Date
Director of Human Resources

c.c. Union
Principal or Director