

Minutes of the proceedings of a **reconvened** session of the Council of Commissioners for Riverside School Board held at the Administration Centre, 7525, chemin de Chambly, St. Hubert, Québec on June 25, 2013.

The Secretary General established that quorum was met and Chairman Moira Bell, called the meeting to order at 7:40 p.m.

COMMISSIONERS PRESENT:

M. Bell	H. Dumont	S. Rasmussen
F. Blais	D. Horrocks	G. Sastre
P. Booth Morrison	D. Lamoureux	D. Smith
K. Cameron	M. L'Heureux	D. Smyth
A. Capobianco Skipworth	L. Llewelyn Cuffling	
P. D'Avignon	N. Nichols	PARENTS – P. Chouinard, D. Copeman

Regrets: J. Freund, M. Gour, D. Pinel

Also present

Sylvain Racette, Director General
Pierre Farmer, Assistant Director General
Denise Paulson, Secretary General
Michel Bergeron, Director of Financial Resources
Wendy Bernier, Interim Director of Human Resources
Mary Williams, Director of Elementary Schools
Lucie Roy, Director of Adult and Continuing Education

NEW BUSINESS

Resolution MR263-20130625

HIRING OF FIRMS OF ARCHITECTS AND ENGINEERS FOR UPCOMING CAPITAL PROJECTS IN RIVERSIDE SCHOOL BOARD SCHOOLS FOR A PERIOD OF THREE YEARS

WHEREAS Riverside School Board wishes to retain professionals for services required for upcoming capital projects in its schools, in accordance with the "*instruction de la loi sur les contrats de services professionnels pour la construction des immeubles des Commissions scolaires*" and in accordance with its purchasing policy.

WHEREAS Riverside School Board wishes to use new firms on a trial basis for projects in order to become more familiar with them and determine whether future collaboration is possible;

WHEREAS tenders were received on June 12, 2013 pursuant to a public tender to hire firms of architects and engineers for upcoming capital projects according to its annual needs;

WHEREAS the firms in each field mentioned in alphabetical order below, submitted an offer of services in conformity with the stipulations in the public tender:

Architects

Atelier Urban Face inc.
Barin SENCRL, Architecture & Design
Birtz Bastien Beaudoin Laforest architectes
Casoni architecte
C.D. Kaltsas Architecte
MDA Smith Vigeant Leclerc architectes en consortium
Espace Vital architecture
Goyette architecte
Jutras Architecture inc.
Labbé architecte inc.
Le Groupe des Sept, atelier d'architecture inc.
Le Groupe Petrone inc.
Leclerc | architectes
Normand Langlois architecte
Robert Crépeau et Alain Duval, architectes inc.

Engineers (Civil)

Beaudoin Hurens
Cima+
Les Consultants S.M. inc.
Les Services exp inc.

Engineers (Mechanical/Electrical)

Beaudoin Hurens
Bouthillette Parizeau Inc.
BPR-Bâtiment inc.
Cegertec Worley Parsons inc.
Cima+
Dessau
Genivar Inc.
IngémeI Experts-Conseils inc.
Les Consultants S.M. inc.
Les Services exp inc.

Engineers (Structural)

Beaudoin Hurens
Cegertec Worley Parsons inc.
Cima+
Dessau
Gauthier Consultants
Les Consultants S.M. inc.
Les Services exp inc.
Pasquin St-Jean et associés
SDK et associés inc.

WHEREAS the Selection Committee deposited its analysis of the offers on June 19, 2013 and retained, as the professionals to be used for upcoming capital projects of less than \$100,000. over the next three years, the firms named below:

Architects

Labbé architecte inc.
Leclerc | architectes
Normand Langlois architecte

Engineers (Civil)
CIMA+
Les Services exp inc.

Engineers (Mechanical/Electrical)
Bouthillette Parizeau Inc.
Les Services exp inc.

Engineers (Structural)
Les Services exp inc.

WHEREAS the Selection Committee also retained the firms named below on a trial basis for projects in order to become more familiar with them and determine whether future collaboration is possible:

Architects
Goyette architecte
Robert Crépeau et Alain Duval, architectes inc.

Engineers (Mechanical/Electrical)
IngémeI Experts-Conseils Inc.

Engineers (Structural)
Pasquin St-Jean et associés

IT IS MOVED by Commissioner Chouinard, seconded by Commissioner Nichols, that Riverside School Board retain, as the professionals to be used over the next three years for upcoming capital projects of less than \$100,000, the firms named below:

IT IS MOVED by Commissioner Chouinard, seconded by Commissioner Nichols, that Riverside School Board retain, as the professionals to be used over the next three years for upcoming capital projects of less than \$100,000, the firms named below:

Architects
Labbé architecte inc.
Leclerc | architectes
Normand Langlois architecte

Engineers (Civil)
CIMA+
Les Services exp inc.

Engineers (Mechanical/Electrical)
Bouthillette Parizeau Inc.
Les Services exp inc.

Engineers (Structural)
Les Services exp inc.

and furthermore invite the firms named below on a trial basis for selected projects in order to become more familiar with them and determine whether future collaboration is possible:

Architects

Goyette architecte
Robert Crépeau et Alain Duval, architectes inc.

Engineers (Mechanical/Electrical)

Ingémel Experts-Conseils Inc.

Engineers (Structural)

Pasquin St-Jean et associés

in accordance with the "*instruction de la loi sur les contrats de services professionnels pour la construction des immeubles des Commissions scolaires*" and in accordance with the purchasing policy of Riverside School Board.

UNANIMOUS

Resolution MR264-20130625

HIRING OF FIRMS OF ARCHITECTS AND ENGINEERS FOR THE CONSTRUCTION OF A BUILDING EXTENSION FOR 5 NEW CLASSROOMS AT ST. JOHNS SCHOOL IN SAINT-JEAN-SUR-RICHELIEU

WHEREAS tenders were received on June 12, 2013, pursuant to an invitation to tender, to hire firms of architects and engineers for the above-mentioned project;

WHEREAS the firms invited by public tender submitted their offers of service in conformity with the stipulations in the invitation to tender:

Architects

Barin SENCRL, Architecture & Design
Groupe G. Carazzato, architectes
Le Groupe des Sept, atelier d'architecture inc.
Leclerc | architectes
MDA Smith Vigeant Leclerc architectes en consortium
Normand Langlois architecte
Goyette architecte

Engineers (Civil)

Beaudoin Hurens
Cima+
Les Consultants S.M. inc.
Les Services exp inc.

Engineers (Mechanical/Electrical)

Beaudoin Hurens
Bouthillette Parizeau Inc.
BPR-Bâtiment inc.
Cima+
Dessau
Genivar Inc.
Les Consultants S.M. inc.
Les Services exp inc.

Engineers (Structural)

Beaudoin Hurens
Cima+
Dessau
Gauthier Consultants
Groupe SNC-Lavalin inc.

Les Consultants S.M. inc.
Les Services exp inc.
Pasquin St-Jean et associés

WHEREAS the Selection Committee deposited its analysis of the offers on June 19, 2013 and recommends Normand Langlois Architecte; Les Services exp inc., structural and civil engineers; and Bouthillette Parizeau Inc., mechanical /electrical engineers, each of which obtained the highest scores in the evaluation process;

WHEREAS this resolution was reviewed and is supported by the Material Resources and Safe Schools Committee:

IT IS MOVED by Commissioner Chouinard, seconded by Commissioner D'Avignon, that Riverside School Board retain the services of the firms Normand Langlois Architecte; les Services exp inc., structural and civil engineers; and Bouthillette Parizeau Inc., mechanical/electrical engineers as professionals in charge of the services required for the construction of a building extension for five (5) new classrooms at St. Johns School, in accordance with the "*Instruction de la loi sur les contrats de services professionnels pour la construction des immeubles des Commissions scolaires*".

UNANIMOUS

Resolution F145-20130618

ADOPTION OF THE RIVERSIDE SCHOOL BOARD 2013-2014 BUDGET

WHEREAS in accordance with the Education Act, Riverside School Board must adopt and transmit to the Minister its Operating, Capital and Debt Service Budget for the 2013-2014 school year;

WHEREAS the Minister has authorized the School Board to adopt a budget in which expenses exceed revenues but do not exceed 25.8% of the surplus accumulated as of June 30, 2012;

WHEREAS the 2013-2014 budget is presented with a deficit of \$485,745 and this in accordance with the Budgetary Rules;

WHEREAS the financial impact of the Act to implement certain provisions of the budget speech of March 30th, 2010 and the return to a balanced budget was taken into consideration in this budget;

WHEREAS the equalized valuation used in the calculation of the equalization grants has been established at \$ 6,598,786,445 in accordance with the Law and the Budgetary Rules for 2013-2014;

WHEREAS the Budget includes a fixed tax rate established at .29885 cents per \$100 of equalized valuation for all Riverside School Board taxpayers;

WHEREAS the established rate respects the parameters of the Act;

WHEREAS a recommendation has come from the Finance & Audit Committee;

IT IS MOVED by Commissioner Cuffling, seconded by Commissioner Lamoureux, that the Operating, Capital and Debt Service budget, for the 2013-2014 school year, be adopted, subject to the adoption by the Government of the Regulation on the Maximum Yield of the Tax, and transmitted to the Minister of Education, Recreation and Sports; and

THAT the school tax rate be set at .29885 cents per \$100 of equalized valuation for all Riverside School Board taxpayers.

UNANIMOUS

Resolution F146-20130618

PAYMENT OF SCHOOL TAXES BY INSTALLMENTS

WHEREAS pursuant to article 315 of the Education Act, the school tax may be paid in two instalments if it is equal to or greater than \$300;

WHEREAS if the first payment is not made by the thirty-first day following the sending of the tax bill, article 315 of the Education Act stipulates that the balance becomes payable immediately, except if Riverside School Board provides that only the outstanding instalment is payable;

WHEREAS Riverside School Board wishes to exert the discretion granted to it by article 315 of the Education Act;

IT IS MOVED by Commissioner Sastre, seconded by Commissioner Blais, in accordance with article 315 of the Education Act, that Riverside School Board provides that the failure of a taxpayer to carry out payment of the first instalment within the prescribed timeframe does not result in the entire amount becoming due and that only the amount of the first outstanding instalment remains payable.

UNANIMOUS

Resolution F147-20130618

INTEREST RATE TO BE ASSESSED ON ARREARS

WHEREAS Article 316 of the Education Act, stipulates that the interest rate on arrears be fixed at the rate determined by the School Board;

IT IS MOVED by Commissioner Chouinard, seconded by Commissioner Dumont, that the interest rate on arrears be maintained at fifteen percent (15 %).

FOR 16
AGAINST 1
CARRIED

OTHER BUSINESS

Director General Evaluation

Chairman Bell stated that the annual evaluation of the Director General has been completed and a preliminary report compiled. A last meeting will be held to finalize the report and recommendations to Council.

Correspondence - None

PUBLIC QUESTIONS: None

ROUND OF APPLAUSE

- Commissioner Capobianco thanked the entire staff at Mountainview school for a very successful year. Their dedication, hard work and simply caring attitudes were very apparent throughout the year. The past 2 weeks have been filled with many activities, some were attended by Commissioner Capobianco e.g. the kindergarten grad, the anti-

bullying march, the very diverse talent show, paddling and kayaking on the Richelieu River and a very eloquent grade 6 graduation ceremony, which took place at the Otterburn boating club. Kudos to all.

- Commissioner Smyth attended the graduation at John Adam. Congratulations to Miss Kim and Julie Ruel particularly for the inspiration wall. It will be enjoyed for many years to come.
- Commissioner Cuffling attended the ACCESS graduation along with Commissioners Smith and Nichols. It was very special to realize that many of the graduates had overcome huge obstacles to be there.
- Commissioners Smith and Blais attended the St. Mary's graduation. It was heartwarming to see how all of the students support one another.
- Commissioner Cameron attended the Good Shepherd graduation and was impressed by the fact that the Principal presents her own award.
- Commissioner Nichols attended the REACH graduation which was held outdoors under a tent. She mentioned that the ACCESS graduation which was held at Place Desaulniers was one of the best graduations she has ever attended. She also attended the graduations at Terry Fox and Royal Charles which were short and sweet. Harold Sheppard informed her of the good news that a new family with 5 children had moved to town.
- Commissioner Dumont reported that she attended the graduations at Terry Fox and Royal Charles. Both were nice ceremonies but she suggested that the start time be reconsidered.
- Commissioner Rasmussen attended the graduations of GPPI, HRHS and CRHS. She stated that there was a very talented group of students coming through and that one could sense the connection between students and staff. Kudos to them all.
- Commissioner Morrison attended the graduations at Cedar Street and Courtland Park. She enjoyed a screening of animated films produced by Cedar Street students and toured the studio which has a green screen and podcasting capabilities. She asked that our CLCs look into offering a course on animation.
- Commissioner Blais attended the graduation at Boucherville Elementary School. He congratulated parents on a great effort. He also attended Harold Sheppard's graduation. He noted that the new principal was a student there herself, then a teacher and now her own children attend the school
- Chairman Bell attended graduations at Harold Napper, REACH, Saint-Lambert Elementary, HRHS and would be attending those at TAS and Chambly Academy.
- Commissioner Copeman attended the graduations at HRHS, CRHS, and St-Lawrence. She reported that all were particularly amused when the Principal encountered the fire hose!
- Commissioner Horrocks noted that the graduation at Harold Napper was wonderful as usual.

CLOSING:

IT WAS MOVED by Commissioner Morrison, seconded by Commissioner Blais, at 8:30, that the meeting be closed.

UNANIMOUS

Moira Bell, Chairman

Denise Paulson, Secretary General